**Online Annotated Bibliography Drafting Workshop:**

*This workshop should be completed COLLABORATIVELY – in your groups and with your groupmates. Pleas use zoom or google hangouts to complete the task. Only one group response is required but all members should “Sign Off” on it. I recommend completing it during our regularly scheduled class period and it should take 30-45 minutes. If you find yourself finished in less time, do more vigorous checking of sources and citation formatting. Use the link below to find your assignment. In the body of each annotated bibliography google doc (at the end of the document), please copy and paste the workshop questions and answer them accordingly.*

*When you complete the drafting workshop, each member should “sign-off” by providing a typed signature at the bottom. When you have completed the workshop, one member should email me a link to the google doc so I know it is completed (please cc your group members). This workshop must be completed by 5pm Friday, April 3.*

**Copy Editing Assignments:**

<https://docs.google.com/spreadsheets/d/1-YvWNjVtERdfSRx63cYQeFbw9FDTGSvv7C7g9MVccDc>

**Annotated Bibliography Workshop Questions:**

**For the summaries:**

1. **Read through each summary carefully***.* Do the summaries succinctly describe the main argument? Identify which summaries require more info by highlighting problem areas and use the “comment” feature to qualify what needs work. Is the source of the data clearly identified? If not, note where more information is needed using the “comment” feature.
2. **Basic Copyediting:** Sentences should be clear and concise. Highlight “problem” areas and use the “comment” feature to note the concern: grammar, syntax, punctuation, word choice, awkward phrasing or if a term needs additional explanation, definition, or clarification.
3. **Length:** These annotations should be BRIEF! Annotations should be limited to two to three (four MAX – when necessary) sentences offering an explanation of WHAT the data/study is/says and how that information was derived.
4. **Write:** a one-sentence summary for each subtopic. This one sentence summary should indicate what you understand the “subtopic” to be based on the 2-3 sources listed. Will this subtopic make for an effective infographic? Why or why not?

**For the citations: check each citation for accuracy and precision:**

1. Identify what format ([APA, MLA, CSE](https://owl.purdue.edu/owl/research_and_citation/using_research/citation_style_chart.html)) is being used:
2. Check for correctness using the [Purdue’s OWL citation style chart](https://owl.purdue.edu/owl/research_and_citation/using_research/citation_style_chart.html). Do they list year/volume/issue for journal articles? Are the journal titles correct? (be sure to make sure they are not mistakenly listing the DATABASE in place of the JOURNAL. Do they include page numbers (are page numbers necessary). If using a website, is a correct URL included? Is all the information formatted consistently? Is all the information formatted correctly? Identify citations that may need correction by highlighting the text and using the “comment” feature to elaborate.

Group Members Sign-Off (please type names of everyone who contributed to the above review):